

**Lake Highlands Baptist Church
Mission Project Leader's Planning Sheet**

Project Leader: _____

Phone: _____ Email: _____

Purposes of project:

- Training Evangelism Water Well Discipleship Church Plant
 Scout Relief Efforts Strategy Other _____

Description of the project: _____

Project Date(s): _____

Estimated number of participants: _____

Projected Needs (ex: airfare, lodging, materials, etc.)	Estimated Cost
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
(continue on back of page if needed)	TOTAL COST \$ _____

Do you desire to hold a fund raising event? _____

*If yes, please provide as much information as possible (i.e. type of event, date, location, etc.) This information will be forwarded to the Finance Committee for consideration. They may contact you for additional information. **ALL fund raising efforts must be approved by the Finance Committee.***

Signature: _____ Date: _____

Return completed form to the church office

For Mission Committee Use:	Meeting Date: _____
_____ Project approved / submitted to office to be added to church calendar	
_____ Fund raising request forwarded to Finance Committee	